



## **Smoke Free Environment Policy**

***Approved by the Executive 19<sup>th</sup> May 2008***

AFTRS recognises its obligation to ensure a safe and healthy workplace and supports the right of all employees to work in a smoke free environment while acknowledging that some staff may choose to smoke.

AFTRS will adhere to the Australian Government's policy that smoking, unless necessary as part of a legitimate performance, shall not be permitted within Commonwealth controlled buildings or vehicles. AFTRS will also adhere to relevant, individual state legislation.

So far as is possible AFTRS shall ensure that there is an identified smoking area in a non-enclosed area of each AFTRS site. At sites where AFTRS is the sole occupant these areas shall be clearly signposted and cigarette receptacles provided and cleaned.

Failure to adhere to this Policy is considered misconduct and disciplinary action, which may include termination of employment or enrolment, may be taken.

### ***Related Documents***

- Commonwealth Smoke-Free Work Environment Policy 1988
- *Occupational Health and Safety Act 1991* (Commonwealth)
- *Smoke-Free Environment Act 2000* (NSW)
- *Smoke-Free Environment Regulation 2007* (NSW)
- *Tobacco and Other Smoking Products Act 1998* (QLD)
- *Tobacco Productions Regulations Act 1997* (SA)
- *Tobacco Act 1987* (VIC)
- *Tobacco (Amendment) Act 2005* (VIC)
- *Tobacco Products Control Act 2006* (WA)
- *Tobacco Products Control Regulations 2006* (WA)

### ***Victorian Campus***

In Victoria smoking is prohibited by law in any public enclosed space. There is no identified smoking area.

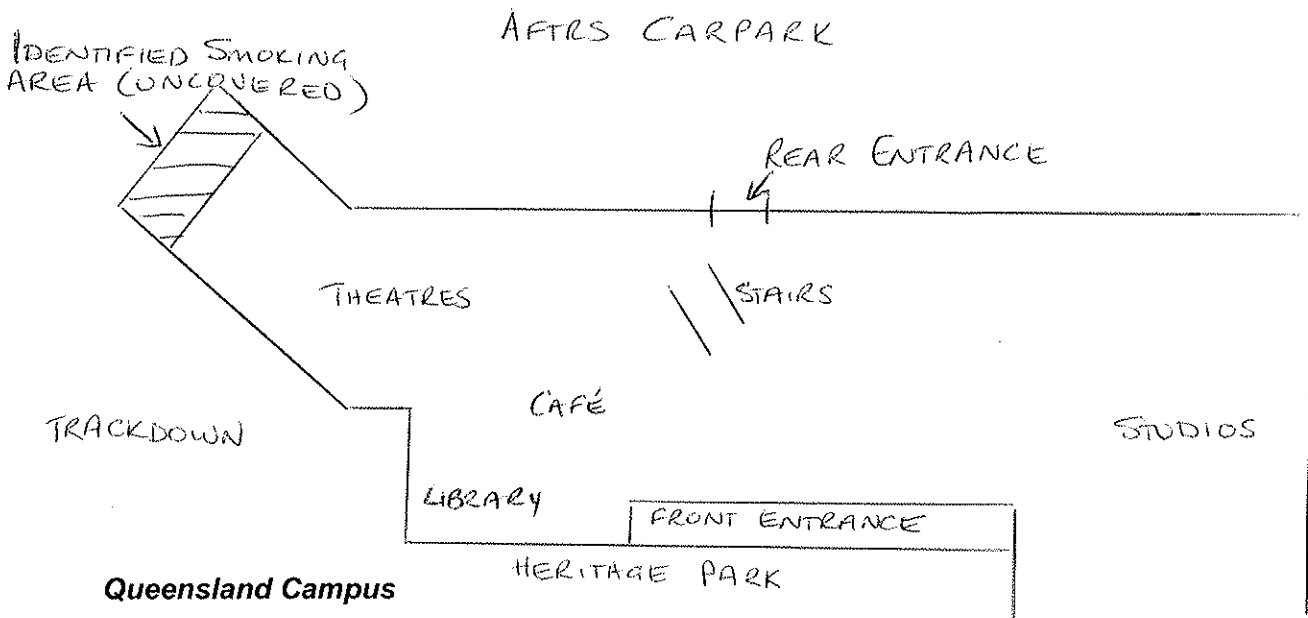
### ***South Australian Campus***

In South Australia smoking is not permitted in any enclosed public place or shared workspaces. Smoking may only occur outside and away from doors, windows and air intake areas.

### New South Wales Campus

Smoking is not permitted within the building, on any balconies, at the front of the building, at any pathways regularly used for entrance to the building, or near any windows, doors or air intake areas.

There is a designated smoking area, appropriately signposted, at the rear of the building towards Trackdown. This is indicated on the following map.



### Queensland Campus

Smoking in Queensland is prohibited by law within 4 metres of any part of a public entrance to a building. A smoking area has been identified on a balcony on the same floor as the AFTRS office and a tobacco receptacle is provided. The area is indicated on the following plan.

